

# Policies, reports, and plans

## Policies

The Port Moody Public Library Board establishes policies to govern and guide library operations.

### Section A - Foundational Policies

A1 Mission, vision, and values

A2 Privacy and Confidentiality

A3 Intellectual Freedom

A4 Anti-spam

A5 Records Retention

### Section B - Board Governance and Operation

B1 Board organization and structure

B2 Board appointments

B3 Term of office

B4 Board meetings

B5 Board committees and representatives

B6 Board allowances and reimbursements

B7 Unplanned closures

B8 Library Board Code of Conduct

## **Section C - Customer Regulations**

C1 Library Membership

C3 Code of Conduct

C4 Public Internet access

C5 Copyright and intellectual property

## **Section D - Services and Collections**

D1 Collection development

D2 Community Information

D5 Library programs

D6 Public relations and media

D7 Social media policy

D8 Partnerships

## **Section E - Human Resources**

E1 Human resources - general

E2 Achievement planning review – Director of Library Services

E3 Acting Library Director

E4 Overtime – Library Director and Deputy Director

E5 Police Information Checks

E6 Respectful workplace

E7 Student practicum

E8 Health and safety

E9 Training and development

## **Section F - Finance**

F1 Fees and Charges

F2 Finance - general

F3 Donations and gifts

F4 Fundraising

## Reports

The following reports help shape our vision for the future of the library, and reflect on what we've done.

- [Facility Master Plan \(2025\)](#)
- [Functional Program Report - Central Branch \(2025\)](#)
- [Functional Program Report - Community Library \(2025\)](#)
- [Building Our Future: Library Master Plan Presentation \(2025\)](#)

## Annual reports

[2024 Annual Report](#)

[2023 Annual Report](#)

[2022 Annual Report](#)

## Plans

[Strategic Plan 2024-2028](#)