



Minutes

Regular Meeting - Port Moody Public Library Board

Thursday, March 19, 2026

7:00 p.m.

Brovold Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, March 19, 2026 in the Brovold Room.

Present

Brenda Seraphim, Acting Chair
Jeremy Browne
Lino Coria
Stephanie Lam
Jo-Anne Parneta
Debbie Shaw
Valerie Simons

Regrets

Jeff Summers
Diana Dilworth, Council Representative

In Attendance

Marc Saunders, Library Director
Heather Hadley, Deputy Director
Lindsay Russell, Digital & Information Services Coordinator
Ilene Cadette, Administrative Assistant

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved by L. Coria and seconded

THAT the March 19, 2026 Library Board meeting agenda be approved.

Carried

3. Consent Agenda

Moved by D. Shaw and seconded

THAT all items on the consent agenda be approved or received for information as noted.

- 3.1 Minutes of regular Library Board meeting of February 19, 2026 (for approval)
- 3.2 Library Activity Overview to Feb 28, 2026 (for information)
- 3.3 Revenue and Expense Report to February 28, 2026 (for

information)

Carried

4. New Business

Director's Report

4.1 Library Director's Report

The Director's report was discussed. All trustees were encouraged to read the Intellectual Freedom statement.

New Website

4.2 New Website Demo

The Digital and Information Services Coordinator gave a presentation on the website under development. The accessibility audit has not yet been performed and some of the colours may be adjusted following this review.

Enhancement Grant

4.3 Enhancement Grant Update – March 2026

Some of the costs have been updated as payments are made on various projects.

Meeting Room

4.4 Request to discuss whether to continue using the Brovold Room for Library Board meetings

Unfortunately, there are no other meeting rooms available for this year's meetings. Further, the Brovold room provides the best functionality for hybrid meetings. We will attempt to reconfigure the tables and attendees are asked to speak louder to facilitate clear communications.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

- The Library Director's annual review will be deferred to May.
- The Board photo will take place before the next meeting.

Policy Review Committee

5.2 Policy Review Committee

This committee has not met since the last meeting. The following meeting dates were set, all will be via Zoom, starting at 6:00 p.m.: May 6; Jun 1; Jul 7; Sep 3
Documents to be discussed will be attached to the meeting invite.

Fund Development Committee

5.3 Fund Development Committee

This committee met and discussed the initial report which is now ready to move to the Policy Review Committee. The following meeting dates were set, all will be in-person

(meeting room to be advised), starting at 4:00 pm: May 6, Jun 3, Jul 9.

InterLINK

5.4 Public Library InterLINK

J. Browne gave an update on the proposed new governance model which will be instituted in 2027. There is expected to be a 20% decrease in the 2026 budget, due to lower federal and provincial grants. Membership levies are expected to rise 11%.

Arts, Culture & Heritage Committee

5.5 Arts, Culture & Heritage Committee

In lieu of a meeting, the committee attended a City presentation by Creators of Port Moody.

BCLTA

5.6 BC Library Trustees Association

Nothing new to report, trustees can check the website for webinars.

6. Roundtable

A brief roundtable was held.

7. In-Camera (a brief in-camera meeting is planned)

Moved by D. Shaw and seconded

THAT, as provided in section 17.2.1 and 17.2.2 of the Board Meeting policy, this part of the meeting of the Library Board be closed to the public.

Carried

The meeting moved in-camera at 8:21 p.m.

The meeting moved out of in-camera at 8:29 p.m.

8. Adjournment

The regular meeting of the library board was adjourned at 8:29 p.m.