



Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, February 20, 2025 in the Brovold Room.

Present

Valerie Simons, Vice Chair Presiding
Samantha Agtarap, Council Representative
Lino Coria
Kasturi Ghosh
Stephanie Lam
Brenda Seraphim
Debbie Shaw
Jeff Summers

Regrets

Daphne Herberts

In Attendance

Marc Saunders, Library Director
Heather Hadley, Deputy Director
Sandra Malchuk, Manager of HR Admin, Compensation & Benefits
Ilene Cadette, Administrative Assistant

1. Call to Order

The Vice Chair called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved by S. Agtarap and seconded

THAT the February 20, 2025 Library Board meeting agenda be approved.

Carried

3. Consent Agenda

Moved by B. Seraphim and seconded

THAT all items on the consent agenda be approved or received for information as noted.

- 3.1 Minutes of regular Library Board meeting of January 16, 2025 (for approval)
- 3.2 Media Coverage (for information – none this month)
- 3.3 Library Activity Overview (for information)
- 3.4 Financial Summary to January 31, 2025 (for information)

Carried

- 4. New Business**
- Director's Report** **4.1 Library Director's Report**
- The Library Director's Report was received for information.
- Provincial Library Grants Report 2024** **4.2 Provincial Grants Report**
- Moved by S. Agtarap and seconded
- THAT the Provincial Grants Report 2024 be approved.**
- The report was discussed and with a few minor modifications to the opening paragraphs was approved.
- Carried*
- 5. Reports from Board Committees/Representatives**
- Board Chair** **5.1 Update from Library Board Chair**
- The Library Board photo will be taken before the March 20 meeting.
- Policy Review Committee** **5.2 Policy Review Committee**
- The date for the next meeting is March 3, 2025 at 6 p.m.
- Fund Development Committee** **5.3 Fund Development Committee**
- The date for the next meeting is Wednesday, March 12, time to be confirmed with committee members.
- InterLINK** **5.4 Public Library InterLINK**
- B. Seraphim gave an update on InterLINK's financial situation. More information will be available after the February 25 meeting.
- Arts, Culture & Heritage Committee** **5.5 Arts, Culture & Heritage Committee**
- This committee devised a work plan and reviewed last year's accomplishments.
- 6. Roundtable**
- Due to time constraints, no roundtable was held.
- 7. In-Camera Meeting**
- The meeting moved in-camera at 7:30 p.m.
- 8. Adjournment**
- The regular meeting was adjourned at 8:55 p.m.