



Minutes

Regular Meeting - Port Moody Public Library Board

Thursday, January 16, 2025

7:00 p.m.

Brovold Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 16, 2025 in the Brovold Room.

Present

Daphne Herberts, Chair
Samantha Agtarap, Council Representative
Lino Coria
Kasturi Ghosh (via Zoom)
Stephanie Lam
Brenda Seraphim
Debbie Shaw
Valerie Simons
Jeff Summers

In Attendance

Marc Saunders, Library Director
Heather Hadley, Deputy Director
Ilene Cadette, Administrative Assistant

1. Call to Order

The Chair called the meeting to order at 7 p.m.

2. Approval of Agenda

Moved by D. Shaw and seconded

THAT the January 16, 2025 Library Board meeting agenda be approved.

Carried

3. Consent Agenda

Moved by D. Shaw and seconded

THAT all items on the consent agenda be approved or received for information as noted.

- 3.1 Minutes of regular Library Board meeting of November 28, 2024 (for approval)
- 3.2 Media Coverage (for information)
- 3.3 Library Activity Overview (for information)
- 3.4 2025 Library Board Meeting Schedule

Carried

	4. <u>Special Orders</u>
Election of Board Chair	<p>4.1 Election of Board Chair</p> <p>In accordance with section 7(1) of the <i>Library Act</i>, the Library Director took the Chair and conducted the election for Board Chair.</p> <p>D. Herberts was nominated as Library Board Chair and accepted the nomination. There being no further nominations, D. Herberts was declared elected as Board Chair by acclamation.</p>
Election of Board Vice-Chair	<p>4.2 Election of Board Vice-Chair</p> <p>The Chair called for nominations for the position of Board Vice-Chair.</p> <p>V. Simons was nominated for the position of Board Vice-Chair and accepted the nomination. There being no further nominations, V. Simons was declared elected as Board Vice-Chair by acclamation.</p>
Committee Representatives 2025	<p>4.3 Committee Representatives 2025</p> <p>Library-related committee representatives for a one-year term were discussed and confirmed as follows:</p> <ul style="list-style-type: none"> • BCLTA Liaison: D. Shaw • InterLINK Board of Directors: B. Seraphim • InterLINK Board Alternate: J. Summers • Arts, Culture & Heritage Committee: V. Simons • Library Board Executive Committee (3rd member): B. Seraphim
	<p>4.4 Ad Hoc Committee Representation</p> <ul style="list-style-type: none"> • Policy Review Committee: B. Seraphim, D. Shaw, V. Simons • Fund Development Committee: S. Lam, V. Simons, D. Herberts
	5. <u>New Business</u>
Library Director's Report	<p>5.1 Library Director's Report</p> <p>The Director's report was received for information.</p>
History of Public Libraries	<p>5.2 History of Public Libraries Presentation</p> <p>The library director gave a presentation on the history of public libraries.</p>

Financial Summary to December 31, 2024	5.3	Financial Summary to December 31, 2024 The financial summary report was received for information.
Enhancement Grant	5.4	Enhancement Grant Update The report was received for information.
Incident Report Summary 2024	5.5	Incident Report Summary for 2024 The report was received and discussed.
Advocacy Talking Points	5.6	Advocacy Talking Points The report was received for information.
	6.	<u>Reports from Board Committees/Representatives</u>
Board Chair	6.1	Update from Library Board Chair <ul style="list-style-type: none"> • Thank you to all the board members for their support. • The next (February) meeting is very important and all trustees should make every effort to attend. • The board dinner will be held on Jan 30 at 6pm.
Policy Review Committee	6.2	Policy Review Committee This committee has not met since the last board meeting.
InterLINK	6.3	Public Library InterLINK Moved by B. Seraphim and seconded THAT the provisional 2025 Public Library InterLINK Budget be received for information and discussion. <i>Carried</i>
Arts, Culture & Heritage Committee	6.4	Arts, Culture & Heritage Committee Nothing to report at this time.
	7.	<u>Roundtable</u> A brief roundtable was held.
	8.	<u>In-Camera</u> (in-camera meeting) An in-camera meeting was held.
	9.	<u>Adjournment</u> The regular meeting was adjourned at 8:12 p.m.