



Agenda

Regular Meeting - Port Moody Public Library Board

Thursday, September 19, 2024

6:00 p.m.

Brovoid Room

	1. Call to Order
Agenda (pp 1-2)	2. Approval of Agenda
	Recommendation: THAT the September 19, 2024 Library Board meeting agenda be approved.
	3. Consent Agenda
Minutes July 18 (pp 3-6)	3.1 Minutes of regular Library Board meeting of July 20, 2024 (for approval)
Media Coverage (via email)	3.2 Media Coverage (for information – none this month)
Library Activity Report (pp 7-8)	3.3 Library Activity Overview (for information)
1) Staff Report (p 9) 2) Revenue and Expense Report to July 31 (pp 10-15) 3) Revenue and Expense Report to August 31 (pp 16-21)	3.4 Revenue and Expense Reports to July 31 and August 31, 2024 (for information)
1) InterLINK Letter re: 2024 Funding (p 22) 2) Acknowledgement letter to InterLINK (p 23) 3) Acknowledgement letter to Minister (p 24)	3.5 Correspondence (for information)
	Recommendation THAT all items on the consent agenda be approved or received for information as noted.
	4. New Business
1) Staff Report (pp 25-33)	4.1 Strategic Plan 2024-2028 Approval Request

<p>2) Overview of Strategic Inputs (p 34)</p> <p>3) Timeline for Initiatives (p 35)</p> <p>4) Presentation slides (pp 36-55)</p> <p>5) BC Public Service Strat Plan (pp 56-63)</p>	<p>Recommendation</p> <p>THAT the Library Board approve the five-year 2024-2028 Port Moody Public Library strategic plan including its strategic directions and strategies as per the report dated September 19, 2024.</p>
<p>Director's Report (pp 64-76)</p>	<p>4.2 Library Director's Report</p> <p>For information and discussion.</p>
<p>Staff Report (pp 77-81)</p>	<p>4.3 Enhancement Grant Update – September 2024</p> <p>Recommendation</p> <p>THAT the Library Board approve an expenditure up to \$10,850 plus tax from the Provincial Enhancement Grant to conduct two accessibility audits, one for the facility and one for technology.</p>
<p>1) Staff Report (p 82)</p> <p>2) Draft – 2024 Holiday Closure Schedule (p 83)</p>	<p>4.4 Library Holiday Closure Schedule</p> <p>Recommendation</p> <p>THAT the proposed 2025 Holiday Closure Schedule be approved.</p>
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<p>Board Chair</p>	<p>5.1 Update from Library Board Chair</p>
<p>Policy Review Committee</p>	<p>5.2 Policy Review Committee</p> <p>Recommendation</p> <p>THAT the Library Board approve the proposed revision to the <i>Code of Conduct</i> policy that includes approved wording for signage.</p>
<p>1) Code of Conduct Update Report (pp 84-86)</p> <p>2) Draft Code of Conduct Policy (pp 87-89)</p>	
<p>InterLINK</p>	<p>5.3 Public Library InterLINK</p>
<p>Arts, Culture & Heritage Committee</p>	<p>5.4 Arts, Culture & Heritage Committee</p>
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<p>7. In-Camera (<i>no in-camera meeting expected</i>)</p>	
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