



Minutes

Regular Meeting - Port Moody Public Library Board

Thursday, February 15, 2024

7:00 p.m.

Brovold Room

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Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, February 15, 2024 in the Brovold Room.

**Present**

Daphne Herberts (Chair)  
Jacquie Boyer  
Jennifer Kasuya  
Stephanie Lam  
Bill Lawrie  
Brenda Seraphim  
Debbie Shaw  
Samantha Agtarap, Council Representative

**Regrets**

Kasturi Ghosh

**In Attendance**

Marc Saunders, Library Director  
Heather Hadley, Deputy Director  
Corene Maret Brown, Programs & Youth Services Coordinator  
Annette Oram, Circulation Supervisor  
Elizabeth Tham, Collections & Technical Services Coordinator  
Ilene Cadette, Administrative Assistant

**1. Call to Order**

The Chair called the meeting to order at 7:05 p.m.

**Agenda**

**2. Approval of Agenda**

Moved by J. Boyer and seconded

**THAT the February 15, 2024 Library Board meeting agenda be approved.**

*Carried.*

**Consent Agenda**

**3. Consent Agenda**

Moved by B. Lawrie and seconded

**THAT all items on the consent agenda be approved or received for information as noted.**

3.1 Minutes of regular Library Board meeting of January 18, 2024 (for approval)

- 3.2 Media Coverage (for information)
- 3.3 Library Activity Overview (for information)
- 3.4 Financial Summary to January 31, 2024 (for information)

*Carried*

**4. New Business**

**Director's Report**

**4.1 Library Director's Report**

The Director's report was received for information.

**Provincial Library Grants Report 2023**

**4.2 Provincial Grants Report**

Moved by S. Lam and seconded

**THAT the Provincial Grants Report 2023 be approved.**

*Carried*

**5. Reports from Board Committees/Representatives**

**Board Chair Update**

**5.1 Update from Library Board Chair**

A reminder that the board photo will be taken at 6.30 p.m. before the next meeting on March 21.

The board 80<sup>th</sup> anniversary celebration will take place on February 29 from 5-7 p.m.

A public 80<sup>th</sup> anniversary celebration will be held on October 5.

Trustees may be asked to help recruit respondents to the strategic plan survey.

**Policy Review Committee**

**5.2 Policy Review Committee**

This committee has not met since the last board meeting.

**InterLINK**

**5.3 Public Library InterLINK**

The next meeting will be held on February 27, 2024.

**Arts, Culture & Heritage Committee**

**5.4 Arts, Culture & Heritage Committee**

B. Lawrie gave a brief update on the work of this committee.

**6. Adjournment to Strategic Planning Session**

The meeting was adjourned at 7:26 p.m.

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