



Agenda

Regular Meeting - Port Moody Public Library Board

Thursday, March 21, 2024

7:00 p.m.

Brovold Room

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	1. Call to Order
<b>Agenda (pp 1-3)</b>	2. Approval of Agenda
	Recommendation: <b>THAT the March 21, 2024 Library Board meeting agenda be approved.</b>
	3. Guest Presentation – Port Moody Foundation
	4. Consent Agenda
<b>Minutes (pp 4-5)</b>	4.1 Minutes of regular Library Board meeting of February 15, 2024 (for approval)
<b>Media Coverage (via email)</b>	4.2 Media Coverage (for information)
<b>Library Activity Report (pp 6-7)</b>	4.3 Library Activity Overview to Feb 29, 2024 (for information)
1) <b>Staff Report (pp 8-9)</b> 2) <b>2024 Liability Protection Agreement (pp 10-34)</b> 3) <b>Certificate (pp 35-37)</b>	4.4 Liability Insurance (for information)
1) <b>Staff Report (p 38)</b> 2) <b>2023 Circ Activity - Draft Actuals (p 39-43)</b>	4.5 Updated Actuals from InterLINK for 2023 (for information)
	Recommendation: <b>THAT all items on the consent agenda be approved or received for information as noted.</b>
	5. New Business
<b>Staff Report (pp 44-52)</b>	5.1 Library Director's Report

		For information and discussion.
<b>Staff Report (pp 53-55)</b>	5.2	Enhancement Grant Update - March  For information and discussion
<b>Staff Report (p 56)</b>	5.3	Talking Room Proposal  <b>Recommendation</b>  <b>THAT the Library Board approves the expenditure of up to \$3,000 from the Enhancement Grant to purchase furniture for the Talking Room.</b>
1) <b>Staff Report (pp 57-58)</b> 2) <b>RPG – Proposal for Planning Services (pp 59-63)</b>	5.4	Library Master Plan Proposal  <b>Recommendation</b>  <b>THAT the Library Board approves the expenditure of up to \$100,000 from the Enhancement Grant to begin the process of developing a Library Master Plan.</b>
1) <b>Staff Report (pp 64-67)</b> 2) <b>2023 Disbursement Letter (p 68)</b>	5.5	Fund Development Report  For information and discussion
<b>Staff Report (pp 69-70)</b>	5.6	Sunday Activity Update  For information and discussion
<b>Staff Report (pp 71-72)</b>	5.7	Request for Feedback on Draft Strategic Directions  For discussion and direction
1) <b>Staff Report (p 73)</b> 2) <b>Financial Summary to February 29 (pp 74-77)</b>	5.8	Revenue and Expense Report to February 29, 2024  For information and discussion
	6.	<u>Reports from Board Committees/Representatives</u>
<b>Board Chair</b>	6.1	Update from Library Board Chair
<b>Policy Review Committee</b>	6.2	Policy Review Committee (did not meet)
<b>InterLINK Minutes (pp 78-83)</b>	6.3	Public Library InterLINK
<b>Arts, Culture &amp; Heritage Committee</b>	6.4	Arts, Culture & Heritage Committee

7. Roundtable

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8. In-Camera (*in-camera meeting planned*)

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9. Adjournment

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