



Agenda

Regular Meeting - Port Moody Public Library Board

Thursday, October 26, 2023

7:00 p.m.

Brovold Room

	1. Call to Order
Agenda (pp 1-2)	2. Approval of Agenda
	Recommendation: THAT the October 26, 2023 Library Board meeting agenda be approved.
	3. Consent Agenda
Minutes (pp 3-6)	3.1 Minutes of regular Library Board meeting of September 21, 2023 (for approval)
Letter to MLA Rick Glumac (p 7)	3.2 Correspondence (for information)
Media Coverage (via email)	3.3 Media Coverage (for information)
Library Activity Report (pp 8-9)	3.4 Library Activity Overview (for information)
1) Staff Report (p 10) 2) Revenue and Expense Report to September 30 (pp 11-14)	3.5 Revenue and Expense Report to September 30, 2023 (for information)
	Recommendation: THAT all items on the consent agenda be approved or received for information as noted.
	4. New Business
1) Director's Report (pp 15-17) 2) Library Month Proclamation (p18) 3) Customer Comments (pp 19-24)	4.1 Library Director's Report For information and discussion.

Staff Report (pp 25-28)	4.2	Enhancement Grant Update For information and discussion
1) Staff Report (pp 29-30)	4.3	Proposal to Improve Lighting in Fireside Room
2) Quote to Improve Lighting (pp 31-32)		Recommendation
3) Project Plan Phase 1 (pp 33-34)		THAT the Library Board approves the expenditure of up to \$25,000 from the Enhancement Grant to add lighting in the Fireside Room.
4) Project Plan Phase 2 (pp 35-37)		
Staff verbal report	4.4	Board Ad Hoc Committees For discussion and decision
1) Staff Report (pp 38-39)	4.5	Financial Projections Report – August 30, 2023 For information and discussion
2) Budget Forecast based on data to Aug 2023 (pp 40-45)		
	5.	Reports from Board Committees/Representatives
Board Chair	5.1	Update from Library Board Chair
Policy Review Committee	5.2	Policy Review Committee (did not meet)
InterLINK	5.3	Public Library InterLINK
Arts, Culture & Heritage Committee	5.4	Arts, Culture & Heritage Committee
	6.	Roundtable
	7.	In-Camera (<i>Agenda sent separately</i>)
	8.	Adjournment