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Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 18, 2023 in the ParkView Room.

**Present**

Daphne Herberts (Chair)  
Jacquie Boyer  
Jennifer Kasuya  
Bill Lawrie  
Amy Lubik, Council Representative (arrived 7.07; left 8.39pm)  
Brenda Seraphim  
Jennifer Smith  
Valerie Simons

**Regrets**

Kasturi Ghosh

**In Attendance**

Marc Saunders, Library Director  
Heather Hadley, Deputy Director  
Ilene Cadette, Administrative Assistant

**1. Call to Order**

The Chair called the meeting to order at 7 pm.

**2. Approval of Agenda**

Moved by B. Lawrie and seconded.

**THAT the May 18, 2023 Library Board meeting agenda be approved.**

*Carried.*

**3. Consent Agenda**

Moved by V. Simons and seconded.

**THAT all items on the consent agenda be approved or received for information as noted.**

- 3.1 Minutes of regular Library Board meeting of April 20, 2023 (for approval)
- 3.2 Correspondence (none)
- 3.3 Media Coverage (for information)
- 3.4 Library Activity Overview to April 30, 2023 (for

information)  
3.5 Revenue and Expense Report to April 30, 2023 (for information)

D. Herberts requested an amendment to Item 4.3 and Item 5.1 of the April 20, 2023 minutes.

*Carried.*

**4. New Business**

**Director's Report**

**4.1 Library Director's Report**

The Library Director's Report was received for information.

**Fund Development Committee**

**4.2 Fund Development Committee**

D. Herberts, J. Kasuya, B. Lawrie and, B. Seraphim volunteered to sit on this committee.

**Mission, Vision, Values Finale**

**4.3 Mission, Vision, Values Finale**

Feedback was received with additional suggested edits. Recommendations will be voted on at the next board meeting.

**Territory Acknowledgement Guidelines**

**4.4 Proposed Territory Acknowledgement Guidelines**

Moved by J. Boyer and seconded.

**THAT the Library Board approve the Territory Acknowledgement Guidelines as recommended.**

*Defeated.*

This will be discussed again at a future board meeting.

**5. Reports from Board Committees/Representatives**

**Board Chair**

**5.1 Update from Library Board Chair**

Board members were thanked for their support at the council presentation.

The fingerling festival was a huge success.

A reminder that the White Pines Gala will be held on May 31.

**Policy Review Committee**

**5.2 Policy Review Committee**

The committee did not meet and the next meeting will move to June 5 due to a conflict with the BCLTA AGM.

**InterLINK Board  
Information**

**5.3 Public Library InterLINK**

The InterLINK board did not meet last month.

**Arts, Culture &  
Heritage Committee**

**5.4 Arts, Culture & Heritage Committee**

This committee met, reviewed its terms of reference, and created a draft work plan.

6. **Roundtable**

A brief roundtable was held.

7. **In-Camera**

No in-camera meeting was held.

8. **Adjournment**

The meeting was adjourned at 9.05 p.m.