



Agenda

Regular Meeting - Port Moody Public Library Board

Thursday, February 16, 2023

7:00 p.m.

ParkView Room

	1. Call to Order
Agenda (pp 1-2)	2. Approval of Agenda
	Recommendation: THAT the February 16, 2023 Library Board meeting agenda be approved.
	3. Guest Presentation – Port Moody Foundation – Robert Simons
	4. Consent Agenda
Minutes (pp 3-6)	4.1 Minutes of regular Library Board meeting of January 19, 2023 (for approval)
Media Coverage (via email)	4.2 Media Coverage (for information)
Library Activity Report (pp 7-8)	4.3 Library Activity Overview (for information)
1) Staff Report (p 9) 2) Revenue and Expense Report to January 31 (pp 10-12)	4.4 Revenue and Expense Report to January 31, 2023 (for information)
1) Liability Insurance Report (pp 13-14); 2) 2022 Liability Protection Agreement (pp 15-38) 3) Certificate (pp 39-40)	4.5 Liability Insurance (for information)
1) Staff Report (p 41) 2) Draft Actual Activity vs 2021 (p 42) 3) Draft Actual Costs 2022 (p 43)	4.6 Updated Actuals from InterLINK for 2022 (for information)

- 4) Draft Actual Activity with Q4 (pp 44-46)
- 5) Draft Monthly Net Circ (p 47)

Recommendation:

THAT all items on the consent agenda be approved or received for information as noted.

5. New Business

- 1) Director’s Report (pp 48-50)
 - 2) Customer feedback
- Incident Report Summary (pp 51-52)**

- 5.1 Library Director’s Report
For information and discussion (none for this month).
- 5.2 Incident Report Summary for 2022
For information and discussion.

- 1) Staff Report (p 53)
- 2) Provincial Library Grants Report 2022 – for approval (pp 54-73)

- 5.3 Provincial Grants Report

Recommendation:

THAT the Provincial Grants Report 2022 be approved.

- 1) Staff Report (p 74)
- 2) Presentation Slides (pp 75-87)

- 5.4 Presentation to Council 2023 - draft
For discussion and feedback

6. Reports from Board Committees/Representatives

Board Chair

- 6.1 Update from Library Board Chair

Policy Review Committee

- 1) Committee Report (pp 88-89)
- 2) Draft Policy Revision (pp 90-91)

- 6.2 Policy Review Committee
Recommendation

THAT the Library Board approves amending the *Fees and Charges* policy so that patrons are no longer able to receive a refund after paying for lost material.

InterLINK

- 6.3 Public Library InterLINK

Arts & Culture Committee

- 6.4 Arts & Culture Committee

7. Roundtable

8. In-Camera (*If needed*)

9. Adjournment