



MINUTES

Regular Meeting - Port Moody Public Library Board

Thursday, January 19, 2023

7:00 p.m.

ParkView Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 19, 2023 in the Parkview Room.

Present

Daphne Herberts (Chair)
Jacquie Boyer
Kasturi Ghosh
Jennifer Kasuya
Bill Lawrie
Brenda Seraphim
Valerie Simons
Jennifer Smith

Regrets

Amy Lubik, Council Representative

In Attendance

Marc Saunders, Library Director
Heather Hadley, Deputy Director
Ilene Cadette, Interim Administrative Assistant

1. **Call to Order**

The Chair called the meeting to order at 6.56 pm

2. **Approval of Agenda**

Moved by B. Lawrie and seconded

THAT the January 19, 2023 Library Board meeting agenda be approved.

Carried.

3. **Consent Agenda**

Moved by B. Lawrie and seconded

THAT all items on the consent agenda be approved or received for information as noted.

- 3.1 Minutes of regular Library Board meeting of November 17, 2022 (for approval)
J. Boyer requested an amendment to the minutes on item 5.5.
- 3.2 Media Coverage (for information)
- 3.3 Library Activity Overview (for information)

Carried.

4. Special Orders

Election of Board Chair

4.1 Election of Board Chair

In accordance with section 7(1) of the *Library Act*, the Library Director took the Chair and conducted the election for Board Chair.

D. Herberts was nominated as Library Board Chair and accepted the nomination. There being no further nominations, D. Herberts was declared elected as Board Chair by acclamation.

Election of Board Vice-Chair

4.2 Election of Board Vice-Chair

The Chair called for nominations for the position of Board Vice-Chair.

J. Smith was nominated for the position of Board Vice-Chair and accepted the nomination. There being no further nominations, J. Smith was declared elected as Board Vice-Chair by acclamation.

4.3 Committee Representatives 2023

Committee Representatives 2023

Library-related committee representatives for a one-year term were discussed and confirmed as follows:

- BCLTA Liaison: D. Herberts
- InterLINK Board of Director: V. Simons
InterLINK Alternate: TBD
- Arts & Culture Committee: J. Boyer
- Library Board Executive Committee (3rd member): B. Lawrie

Policy Review Committee: D. Herberts, V. Simons, J. Smith, J. Boyer, K. Ghosh

5. New Business

Library Director's Report

5.1 Library Director's Report

The Director's report was received for information.

Provisional 2023 InterLINK Budget

5.2 Provisional 2023 InterLINK Budget

Moved by B. Lawrie and seconded

Recommendation:

That the provisional 2023 Public Library InterLINK Budget be received for information and discussion.

Carried.

Financial Summary to December 21, 2022

5.3 Financial Summary to December 31, 2022

The financial summary was received and discussed.

Territory Acknowledgements

5.4 Territory Acknowledgements

Moved by B. Lawrie and seconded

Recommendation:

THAT a territory acknowledgement may be expressed at the beginning of Port Moody Public Library meetings and events out of respect for local Indigenous peoples.

Carried.

5.5 Presentation to City Council

A presentation to City Council on the need for a new library was discussed. M. Saunders to alter the previous presentation and present it at the next board meeting. Once approved by the Board it should be put on the council agenda.

6. Reports from Board Committees/Representatives

Board Chair

6.1 Update from Library Board Chair

The Board Chair reminded members that the annual Library Board photo will be taken prior to next month's meeting at 6.45 pm.

Policy Review Committee

6.2 Policy Review Committee

This committee meets on the last Monday of the month. Next meeting will be held on January 30 at 6 p.m. via Zoom.

InterLINK

6.3 Public Library InterLINK

The report included in the Board package presented a concise review of the last meeting.

**Arts & Culture
Committee**

6.4 Arts & Culture Committee

This committee hopes to meet soon.

7. Roundtable

Due to time constraints, no roundtable was held.

8. In-Camera

Moved by B. Lawrie and seconded

THAT, as provided in section 90 (1)(c) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

The meeting moved out of in-camera and returned to a public forum at 9:05 p.m.

9. Adjournment

The meeting was adjourned at 9.05 p.m.