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Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, November 17, 2022 via Zoom.

**Present**

Daphne Herberts (Chair)  
Jacquie Boyer  
Chris Dunnett  
Bill Lawrie  
Pat Merrett  
Valerie Simons  
Jennifer Smith

**Regrets**

Kasturi Ghosh  
Mayor Meghan Lahti

**In Attendance**

Marc Saunders, Library Director  
Heather Hadley, Deputy Director  
Ilene Cadette, Interim Administrative Assistant

1. **Call to Order**

The Chair called the meeting to order at 7 p.m.

2. **Approval of Agenda**

Moved by B. Lawrie and seconded

**THAT the November 17, 2022 Library Board meeting agenda be approved.**

*Carried.*

3. **Consent Agenda**

Moved by C. Dunnett and seconded

**THAT all items on the consent agenda be approved or received for information as noted.**

- 3.1 Minutes of regular Library Board meeting of October 20, 2022 (for approval)
- 3.2 Correspondence (none)
- 3.3 Media Coverage (for information)
- 3.4 Customer Feedback (see also Director's Report)
- 3.5 Library Activity Overview (for information)
- 3.6 Revenue and Expense Report to October 31, 2022 (for information)

*Carried.*

**4. New Business**

**Library Director's Report**

**4.1 Library Director's Report**

The Director's report was received for information.

**Proposed Meeting Schedule Report**

**4.2 Proposed Meeting Schedule Report**

Moved by J. Boyer and seconded

**That the proposed Library Board Meeting Schedule for 2023 be approved.**

*Carried.*

**Project Proposal to Create a Video Game Collection**

**4.3 Project Proposal to Create a Video Game Collection**

Moved by V. Simons and seconded

**THAT the Library Board approve the expenditure of up to \$10,000 from the Library Books & Collections Reserve to create a video game collection in 2023.**

*Carried.*

**Project Proposal to Host an Indigenous Speaker Series**

**4.4 Project Proposal to Host an Indigenous Speaker Series**

Moved by B. Lawrie and seconded

**THAT the Library Board approve the expenditure of up to \$3,000 from the Library Investment Trust to host an Indigenous Speaker Series in 2023.**

*Carried.*

**4.5 Sunday Opening**

Revising Sunday opening hours were discussed.

**5. Reports from Board Committees/Representatives**

**Update from the Library Board Chair**

**5.1 Update from Library Board Chair**

The Chair provided a brief update on past and future events in the library. D. Herberts and B. Lawrie attended a session on The Climate Crisis and BC Public Libraries Governance. They will speak on the subject at a future meeting.

A reminder that the Library Board get-together will be held on Thursday, December 1, 2022. Please RSVP to Dayna by next week.

The new council representative on the Library Board will not be decided until December or perhaps January of 2023.

**Policy Review  
Committee  
- Fees and Charges**

5.2 Policy Review Committee

Moved by J. Boyer and seconded

**THAT the Library Board approves amending the *Fees and Charges* policy by reducing late fees from 35¢ a day to 25¢ a day for 1) “all other adult material,” 2) ukuleles, and 3) book club sets.**

This would be effective January 1, 2023.

*Carried.*

**BCLTA**

5.3 BCLTA

A short discussion was held on whether a lack of remuneration was a barrier to governance.

**InterLINK**

5.4 Public Library InterLINK

There has not been a Public Library InterLINK meeting since the last Library Board Meeting.

**Arts & Culture  
Committee**

5.5 Arts & Culture Committee

This committee has been suspended until the new council has reviewed its strategic plan.

**Roundtable**

6. Roundtable

A brief roundtable was held.

I. Cadette left the meeting at 8:05 p.m.

**In-Camera**

7. In-Camera (*Agenda sent separately*)

Moved by B. Lawrie and seconded

**THAT, as provided in section 90 (1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.**

*Carried.*

The meeting moved out of in-camera and returned to a public forum at 8:25 p.m.

## Adjournment

### 8. Adjournment

The meeting adjourned at 8:25 p.m.

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