



MINUTES

Port Moody Public Library Board Thursday, October 20, 2022

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, October 20, 2022 in the Parkview room.

Present

Daphne Herberts (Chair)
Jacquie Boyer
Chris Dunnett
Bill Lawrie
Pat Merrett
Valerie Simons
Jennifer Smith

Regrets

Kasturi Ghosh
Cllr. Meghan Lahti

In Attendance

Marc Saunders, Library Director
Heather Hadley, Deputy Director
Ilene Cadette, Interim Administrative Assistant

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 7 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by B. Lawrie and seconded

THAT the agenda of the regular Library Board meeting of October 20, 2022 be approved

Carried.

Consent Agenda

3. **Consent Agenda**

Moved by B. Lawrie and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of September 15, 2022 (approval)

3.2 Correspondence (none)

3.3 Media Coverage (for information)

3.4 Customer Feedback (for information)

3.5 Library Activity Overview (for information)

3.6 Revenue and Expense Report to September 30, 2022 (for information)

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report

The Director's report was received for information.

Library Financial Projections Report

4.2 Library 2023 Budget Submission

The Director provided a snapshot of the library's finances as of September 21, 2022.

Library Board Year-end Get-Together

4.3 Library Board Year-end Get-Together

The year-end get-together will be held Thursday, December 1 from 5-7pm in the Brovold room. It is an opportunity for the board and their partners to meet the mayor, councilors and library staff.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

The Chair participated in the library board recruitment. The library budget will be presented to council on November 8.

Policy Review Committee

5.2 Policy Review Committee

Several draft policies will be discussed at a meeting to be held on November 3.

Public Library InterLINK

5.3 Public Library InterLINK

B. Lawrie provided an update on Public Library InterLINK highlighting that Port Moody library has the highest percentage of books loaned out to non-residents of all InterLINK libraries.

Arts & Culture Committee

5.4 Arts & Culture Committee

J. Boyer provided an overview of the Arts & Culture Committee's activities.

Roundtable

6. Roundtable

There was a brief roundtable.

I. Cadette left the meeting at 8.25 p.m.

In-camera

7. **In-camera Meeting**

Moved by B. Lawrie and seconded

THAT, as provided in section 90 (1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

The meeting moved out of in-camera and returned to a public forum at 8:45 p.m.

Adjournment

8. **Adjournment**

The meeting adjourned at 8:45 p.m.