



MINUTES

Port Moody Public Library Board Thursday, July 21, 2022

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, July 21, 2022 in the ParkView room.

Present

Daphne Herberts (Chair)
Jacquie Boyer
Chris Dunnett
Jennifer Smith
Bill Lawrie
Pat Merrett
Valerie Simons
Cllr. Meghan Lahti

Regrets

Kasturi Ghosh

In Attendance

Marc Saunders, Library Director

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 7:02 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by J. Boyer and seconded

THAT the agenda of the regular Library Board meeting of July 21, 2022 be approved

Carried.

3. **Guest**

Tracey Schaeffer from the Art and Culture Committee shared information about the Frantic Breeze Fast Film Competition from August 26-29 and the gala to be held on Sept 10.

Consent Agenda

4. **Consent Agenda**

Moved by V. Simmons and seconded

THAT all items on the consent agenda be approved or received for information.

- 4.1 Minutes of the regular Library Board meeting of June 16, 2022 (approval)
- 4.2 Correspondence (none)
- 4.3 Media Coverage (for information)
- 4.4 Customer Feedback (for information)
- 4.5 Library Activity Overview (for information)
- 4.6 Revenue and Expense Report to June 30, 2022

Carried.

5. New Business

Library Director's Report

- 5.1 Library Director's Report

The Director's report was received for information.

Provincial Library Grants Report

- 5.2 2022 Provincial Public Library Operating Grant

Moved by B. Lawrie and seconded

THAT the Library Board send a letter of thanks to the Minister of Municipal Affairs acknowledging the Public Libraries Provincial Grants Allocations for 2022 as well as the COVID-19 Relief and Recovery Grant.

Carried

Library 2023 Budget Submission Report

- 5.3 Library 2023 Budget Submission

The Director raised a number of questions for discussion. Based on direction received, the Director will prepare a detailed budget submission for review by the Board at the September meeting.

Library Business Continuity Plan

- 5.4 Library Business Continuity Plan

The Business Continuity Plan was received for information.

Library Accessibility Review

- 5.5 Library Accessibility Review

The Accessibility Review was received for information.

Vaccination Policy Report

- 5.6 City Vaccination Policy

The City vaccination policy was discussed and questions raised about whether it would have a review period. Information was provided that no review period was built into the policy because it would be revoked when no longer needed.

5.7 Request for contribution to the ABCPLD Strategic Initiatives Fund

The Director reviewed an email recently received from the Association of BC Public Library Directors (ABCPLD) requesting that all public libraries contribute to a strategic initiatives fund.

Moved by V. Simmons and seconded

THAT the Port Moody Public Library Board approve a contribution of \$3,500 to the ABCPLD Strategic Initiatives Fund.

6. Reports from Board Committees/Representatives

Board Chair

6.1 Update from Library Board Chair

The Chair provided a brief report. The Mission, Vision, Values review process has been unexpectedly delayed.

Policy Review Committee

6.2 Policy Review Committee

The Policy Review Committee did not meet the previous month and had nothing to report.

Public Library InterLINK

6.3 Public Library InterLINK

B. Lawrie will share a link for a free training course on Truth and Reconciliation which the InterLINK board is currently participating in.

Arts & Culture Committee

6.4 Arts & Culture Committee

J. Boyer will check to see if there is a cost to attend the September 10th Arts & Culture Committee gala for the Frantic Breeze Fast Film Festival.

Roundtable

7. Roundtable

There was a brief roundtable.

Adjournment

8. Adjournment

The meeting adjourned at 8:26 p.m.