



**MINUTES**

**Port Moody Public Library Board**  
**Thursday, April 21, 2022**

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Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, April 21, 2022 via Zoom.

**Present**

Daphne Herberts (Chair)  
Chris Dunnett  
Kasturi Ghosh  
Cllr. Meghan Lahti  
Bill Lawrie  
Pat Merrett  
Valerie Simons  
Jennifer Smith

**Regrets**

Jacquie Boyer

**In Attendance**

Marc Saunders, Library Director  
Danielle Hubbard, Deputy Director  
Dayna Solem, Administrative Assistant

**Call to Order**

**1. Call to Order**

The Chair called the meeting to order at 7:02 p.m.

**Approval of Agenda**

**2. Approval of Agenda**

Moved by B. Lawrie and seconded

**THAT the agenda of the regular Library Board meeting of April 21, 2022 be approved**

*Carried.*

**Consent Agenda**

**3. Consent Agenda**

Moved by V. Simons and seconded

**THAT all items on the consent agenda be approved or received for information.**

- 3.1 Minutes of the regular Library Board meeting of March 17, 2022 (approval)**
- 3.2 Correspondence (none)**
- 3.3 Media Coverage (none)**
- 3.4 Customer Feedback (see Director's Report)**
- 3.5 Library Activity Overview (for information)**

**3.6 Revenue and Expenses to March 31, 2022 (for information)**

*Carried.*

**4. New Business**

**Library Director's Report**

**4.1 Library Director's Report**

The Director's Report was received for information.

**Report on 2021 SOFI**

**4.2 2021 Statement of Financial Information**

Moved by B. Lawrie and seconded

**THAT the Library's 2021 Statement of Financial Information be approved**

*Carried.*

**Mission, Vision, Values Presentation**

**4.3 Presentation: Thinking About Our Mission, Vision, Values**

The Director presented topics to encourage trustees to reflect on the Library's mission, vision, and values prior to the June 24/25 workshop.

**5. Reports from Board Committees/Representatives**

**Board Chair**

**5.1 Update from Library Board Chair**

The Chair noted the easing of COVID-19 restrictions and requested that the Director survey trustees on meeting in-person again.

**Policy Review Committee**

**5.2 Policy Review Committee**

The Policy Review Committee provided a recommendation on Port Moody Public Library becoming fine free.

Moved by K. Ghosh and seconded

**THAT the Library Board directs staff to bring this topic back for board discussion in March 2025, and in the interim develop a strategy to gradually reduce the library's dependence on late fees.**

*Carried.*

**BCLTA**

**5.3 BCLTA**

		D. Herberts encouraged trustees to subscribe to the BCLTA newsletters.
<b>Public Library InterLINK</b>	<b>5.4</b>	Public Library InterLINK  B. Lawrie spoke to the documents included in the package.
<b>Arts &amp; Culture Committee</b>	<b>5.5</b>	Arts & Culture Committee  J. Boyer emailed a brief report to trustees prior to the meeting.
<b>Roundtable</b>	<b>6.</b>	Roundtable  There was a brief roundtable.  <i>D. Solem left the meeting at 8:15 p.m.</i>
<b>In-camera</b>	<b>7.</b>	<b><u>In-camera Meeting</u></b>  Moved by B. Lawrie and seconded  <b>THAT, as provided in section 90 (1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.</b>  <i>Carried.</i>  The meeting moved out of in-camera and returned to a public forum at 9:02 p.m.
<b>Adjournment</b>	<b>8.</b>	<b><u>Adjournment</u></b>  The meeting adjourned at 9:03 p.m.