



MINUTES

Port Moody Public Library Board
Thursday, March 17, 2022

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, March 17, 2022 via Zoom.

Present

Jacquie Boyer
Chris Dunnett
Kasturi Ghosh
Daphne Herberts
Bill Lawrie
Pat Merrett
Valerie Simons
Jennifer Smith

Regrets

Cllr. Megan Lahti

In Attendance

Marc Saunders, Library Director
Danielle Hubbard, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by B. Lawrie and seconded

THAT the agenda of the regular Library Board meeting of March 17, 2022 be approved as amended:

An in-camera meeting will follow the approval of the agenda.

Carried.

D. Solem left the meeting at 7:04 p.m.

In-camera

3. In-camera Meeting

Moved by V. Simons and seconded

THAT, as provided in section 90 (1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

The meeting moved out of in-camera and returned to a public forum at 8:05 p.m.

D. Solem returned to the meeting at 8:06 p.m.

Consent Agenda

4. Consent Agenda

Moved by P. Merrett and seconded

THAT all items on the consent agenda be approved or received for information.

4.1 Minutes of the regular Library Board meeting of February 17, 2022 (approval)

4.2 Correspondence (none)

4.3 Media Coverage (none)

4.4 Customer Feedback (see Director's Report)

4.5 Library Activity Overview (for information)

4.6 Revenue and Expenses to February 2022 (for information)

Carried.

5. New Business

Library Director's Report

5.1 Library Director's Report

The Director's Report was received for information.

2022 Operational Initiatives

5.2 2022 Operational Initiatives

The Director reported on operational initiatives planning for 2022. A future report will show how initiatives fit with strategic goals.

2021 Financial Summary

5.3 2021 Financial Summary

The Director provided a summary of the library's finances as of December 31, 2021. This is not an audited report.

6. Reports from Board Committees/Representatives

Board Chair

6.1 Update from Library Board Chair

Trustees will continue to meet electronically in April and May.

The Chair will be calling a meeting of the Executive

- Committee to initiate the Library Director annual review process.
- Policy Review Committee** **6.2** Policy Review Committee
- The Committee is currently in discussion on going fine free.
- BCLTA** **6.3** BCLTA
- D. Herberts highlighted her recent email for information.
- Public Library InterLINK** **6.4** Public Library InterLINK
- B. Lawrie gave a brief report on InterLINK activities.
- Arts & Culture Committee** **6.5** Arts & Culture Committee
- No report.
- Roundtable** **7.** Roundtable
- There was a brief roundtable.
- It was noted that J. Boyer will be absent for the April meeting.
- Adjournment** **8.** **Adjournment**
- The meeting adjourned at 8:59 p.m.