



MINUTES

Port Moody Public Library Board
Thursday, January 20, 2022

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 20, 2022 via Zoom.

Present

Jacquie Boyer
Chris Dunnett
Kasturi Ghosh
Daphne Herberts
Bill Lawrie
Pat Merrett
Valerie Simons
Jennifer Smith

Regrets

Cllr. Megan Lahti

In Attendance

Marc Saunders, Library Director
Danielle Hubbard, Deputy Director

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:03 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by J. Boyer and seconded

THAT the agenda of the regular Library Board meeting of January 20, 2022 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved by D. Herberts and seconded

THAT all items on the consent agenda be approved or received for information.

4.1 Minutes of the regular Library Board meeting of November 18, 2021 (approval)

4.2 Correspondence (none)

4.3 Media Coverage (none)

4.4 Customer Feedback (see Director's Report)

Carried.

	4. <u>Special Orders</u>
Election of Board Chair	<p>4.1 Election of Board Chair</p> <p>In accordance to section 7(1) of the <i>Library Act</i>, the Library Director took the Chair and conducted the election for Board Chair.</p> <p>D. Herberts was nominated as Library Board Chair and accepted the nomination. There being no further nominations, D. Herberts was declared elected as Board Chair by acclamation.</p> <p>D. Herberts resumed the role of meeting Chair.</p>
Election of Board Vice-Chair	<p>4.2 Election of Board Vice-Chair</p> <p>The Chair called for nominations for the position of Board Vice-Chair.</p> <p>C. Dunnett was nominated for the position of Board Vice-Chair and accepted the nomination. There being no further nominations, C. Dunnett was declared elected as Board Vice-Chair by acclamation.</p>
Committee Representatives 2021	<p>4.3 Committee Representatives 2021</p> <p>Library-related committee representatives for a one-year term were discussed and confirmed as follows:</p> <ul style="list-style-type: none"> • BCLTA Liaison: D. Herberts • InterLINK Board of Directors: B. Lawrie InterLINK Alternate: TBD • Library Board Executive Committee (3rd member): V. Simons • Arts & Culture Committee: J. Boyer
Ad Hoc Committee Appointments	<p>4.4 Ad Hoc Committee Appointments</p> <p>Policy Review Committee: J. Boyer, C. Dunnett, Kasturi Ghosh, Jennifer Smith, and D. Herberts (ex-officio).</p>
	5. <u>New Business</u>
Library Director's Report	<p>5.1 Library Director's Report</p> <p>The Director's report was received for information.</p>

Provisional 2022 InterLINK Budget

5.2 Provisional 2022 InterLINK Budget

The Chair opened the floor to questions and comments.

Moved by B. Lawrie and seconded

THAT the InterLINK 2022 Provisional Budget be received for information and discussion.

Carried.

Board Strategic Initiatives Report

5.3 Board Strategic Initiatives Report

Trustees discussed the 2022 Board strategic initiatives at a high level. Key themes were advocacy and governance.

Board Agenda Planning 2022 Report

5.4 Board Agenda Planning 2022 Report

The draft Agenda Plan was received for information, discussion and direction. The format of the plan was approved, but it was requested that mandatory agenda items be highlighted.

Financial Summary Report

5.5 Financial Summary Report

The Director provided a summary report of library finances to December 31, 2021 for information. It was noted that this is not an audited statement and has yet to be fully updated with all 2021 expenses.

6. Reports from Board Committees/Representatives

Board Chair

6.1 Update from Library Board Chair

The Chair thanked Pat Merrett for her years of service as Board Chair.

BCLTA

6.2 BCLTA

D. Herberts reminded trustees of the training opportunities available through BCLTA.

Public Library InterLINK

6.3 Public Library InterLINK

B. Lawrie gave a brief report on Public Library InterLINK activities.

Arts & Culture Committee

6.4 Arts & Culture Committee

No report.

Roundtable

7. Roundtable

There was a brief roundtable with a special welcome to the new trustees.

Adjournment

8. Adjournment

The meeting adjourned at 8:32 p.m.