



Agenda

Regular Meeting - Port Moody Public Library Board

Thursday, February 17, 2022

7:00 p.m.

Online using Zoom

<https://portmoody.zoom.us/j/68408491846?pwd=SlAxNk9kR3B3UkxyVjF2Q3FNWFNTZz09>

Agenda (pp 1-3)

1. Call to Order

2. Approval of Agenda

Recommendation:

THAT the February 17, 2022 Library Board meeting agenda be approved.

3. Guest Presentation – Port Moody Foundation – Robert Simons

4. Consent Agenda

Minutes (pp 4-7)

4.1 Minutes of regular Library Board meeting of January 20, 2022 (for approval)

- 1) Accessible BC Act Report (p 8);
- 2) Letter from Sam Turcott - Accessible BC Act Update (p 9)

4.2 Correspondence (for information)

Media Coverage (via email)

4.3 Media Coverage (none)

Customer Feedback (via email)

4.4 Customer Feedback (see Director's Report)

Library Activity Report (pp 10-11)

4.5 Library Activity Overview (for information)

Revenue and Expenses Report (pp 12-14)

4.6 Revenue and Expenses to January 2022 (for information)

- 1) Liability Insurance Report (pp 15-16);
- 2) 2022 Liability Protection Agreement (pp 17-40)

4.7 Liability Insurance (for information)

Recommendation:

THAT all items on the consent agenda be approved or

received for information as noted.

	5.	New Business
Director's Report (pp 41-43)	5.1	Library Director's Report For information and discussion.
Incident Report Update 2021 (pp 44-45)	5.2	Incident Report Summary for 2021 For information and discussion.
1) Provincial Grants Report 2021 (p 46); 2) Provincial Library Grants Report 2021 – for approval (pp 47-52)	5.3	Provincial Grants Report Recommendation: THAT the Provincial Library Grants Report 2021 be approved.
1) Fund Development Report (pp 53-56); 2) PMF Library Endowment Fund (p 57); 3) PMPL Endowments 2021 Disbursement Letter (p 58)	5.4	Fund Development Report – Annual Update For information and discussion.
Board agenda plan for 2022 (pp 59-62)	5.5	Board Agenda Planning for 2022 - updated For information and discussion.
Project Proposal to Replace OPAC Computers (p 63)	5.6	Project Proposal to Replace OPAC Computers Recommendation: THAT the Library Board approve the expenditure of up to \$5,300 from the Library's Future Capital Reserve to replace five (5) OPAC computers in 2022.
	6.	Reports from Board Committees/Representatives
Board Chair	6.1	Update from Library Board Chair
Policy Review Committee	6.2	Policy Review Committee
BCLTA	6.3	BCLTA
InterLINK	6.4	Public Library InterLINK
Arts & Culture Committee	6.5	Arts & Culture Committee

7. Roundtable

8. In-Camera *(if needed)*

9. Adjournment
