



MINUTES

Port Moody Public Library Board
Thursday, October 21, 2021

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, October 21, 2021 via Zoom.

Present

Pat Merrett (Chair)
Jacquie Boyer
Chris Dunnitt
Daphne Herberts
Cllr. Meghan Lahti
Bill Lawrie
Jo-Anne Parneta
Daniel Qin – *arrived at 7:09 p.m.*

In Attendance

Marc Saunders, Library Director
Danielle Hubbard, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:03 p.m.

Danielle Hubbard was welcomed to the meeting.

Approval of Agenda

2. Approval of Agenda

Moved by J. Parneta and seconded

THAT the agenda of the regular Library Board meeting of October 21, 2021 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved by D. Herberts and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of September 16, 2021 (approval)

3.2 Correspondence (none)

3.3 Media Coverage (for information)

3.4 Customer Feedback (see Director's report)

Carried.

- 4. New Business**
- Library Director's Report** **4.1** Library Director's Report
- The Library Director's Report was received for information.
- Financial Projections Report** **4.2** Financial Projections Report
- The Director provided a snapshot of the library's finances as of October 1, 2021.
- Proposed Board Meeting Schedule for 2022** **4.3** Proposed Board Meeting Schedule for 2022
- The Director spoke to the recommended Board meeting schedule for 2022.
- Moved by B. Lawrie and seconded
- That the proposed Library Board Meeting Schedule for 2022 be approved as per Option 2 described in the report which moves the August board meeting to July.**
- Carried.*
- 5. Reports from Board Committees/Representatives**
- Board Chair** **5.1** Update from Library Board Chair
- The Chair will be presenting the 2022-2029 Library budget to council October 26, 2021 via Zoom.
- Policy Review Committee** **5.2** Policy Review Committee
- No report.
- BCLTA** **5.3** BCLTA
- D. Herberts reminded trustees of the BCLTA AGM Oct 26 and upcoming workshops.
- Public Library InterLINK** **5.4** Public Library InterLINK
- B. Lawrie gave an update on Public Library InterLINK activities.
- Arts & Culture Committee** **5.5** Arts & Culture Committee
- A verbal report was provided by J. Boyer.

Roundtable

6. Roundtable

D. Hubbard spoke to her background, and trustees introduced themselves.

D. Solem left the meeting at 7.56 p.m.

In-Camera

7. In-Camera Meeting

Moved by J. Parneta and seconded

THAT, as provided in section 90 (1) (a) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

The meeting moved out of in-camera and returned to a public forum at 7:57 pm.

Adjournment

8. Adjournment

The meeting adjourned at 8:14 p.m.