



MINUTES

Port Moody Public Library Board
Thursday, September 16, 2021

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, September 16, 2021 via Zoom.

Present

Pat Merrett (Chair)
Jacquie Boyer
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Daniel Qin – *arrived at 7:15 p.m.*

Regrets

Chris Dunnett
Cllr. Meghan Lahti

In Attendance

Marc Saunders, Library Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by J. Parneta and seconded

THAT the agenda of the regular Library Board meeting of September 16, 2021 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved by B. Lawrie and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of August 26, 2021 (approval)

3.2 Correspondence (none)

3.3 Media Coverage (for information)

3.4 Customer Feedback (see Director's report)

Carried.

- 4. New Business**
- Library Director's Report** **4.1** Library Director's Report
- The Library Director's report was received for information.
- 2022 Library Holiday Closure Schedule** **4.2** 2022 Library Holiday Closure Schedule
- Moved by J. Boyer and seconded
- THAT the proposed 2022 Holiday Closure Schedule be approved.**
- Carried.*
- It was noted that the September 30 Truth and Reconciliation Statutory Holiday has only been approved for the current year.
- Library 2022 Budget Submission** **4.3** Library 2022 Budget Submission
- The Director presented the Library's draft 2020-2026 Five Year Financial Plan for approval.
- Moved by J. Parneta and seconded
- THAT the library's 2022-2026 Five Year Financial Plan submission be approved and forwarded to the City of Port Moody's Finance Department.**
- Carried.*
- Library Board In-Person Meetings** **4.4** Library Board In-Person Meetings
- The Director made a recommendation that the Board continue to meet virtually due to the delay in the Province's Restart Plan.
- Moved by B. Lawrie and seconded
- THAT the Library Board continue to meet virtually for the remainder of 2021 and postpone the Mission, Vision and Values exercise until 2022.**
- Carried.*
- 5. Reports from Board Committees/Representatives**
- Board Chair** **5.1** Update from Library Board Chair

The Chair provided a brief report on the September 9, 2021 Library Board Open House.

Policy Review Committee – Fees and Charges Policy

5.2 Policy Review Committee – Fees and Charges Policy

The Policy Review Committee made a recommendation to revise the Fees and Charges policy for a new collection of book club sets.

Moved by J. Boyer and seconded

THAT the Library Board approves amending F1 *Fees and Charges* policy by adding Book Club sets to the fee chart in section 2.1.

Carried.

BCLTA

5.3 BCLTA

D. Herberts referred to her latest email for the September BCLTA bulletin.

Public Library InterLINK

5.4 Public Library InterLINK

No report.

Arts & Culture Committee

5.5 Arts & Culture Committee

J. Boyer reported on the Arts & Culture Committee activities.

Roundtable

6. Roundtable

There was a brief roundtable.

Trustees were encouraged to attend BCLTA events and workshops.

Adjournment

7. Adjournment

The meeting adjourned at 7:42 p.m.