



MINUTES

Port Moody Public Library Board
Thursday, August 26, 2021

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, August 26, 2021 via Zoom.

Present

Pat Merrett (Chair)
Jacquie Boyer
Chris Dunnitt
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta

Regrets

Daniel Qin
Cllr. Meghan Lahti

In Attendance

Marc Saunders, Library Director
Dayna Solem, Administrative Assistant

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 7:01 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by D. Herberts and seconded

THAT the agenda of the regular Library Board meeting of August 26, 2021 be approved as amended

Add 4.3 Library Board In-person Meetings

Carried.

Consent Agenda

3. **Consent Agenda**

Moved by J. Boyer and seconded

THAT all items on the consent agenda be approved or received for information.

- 3.1 **Minutes of the regular Library Board meeting of June 17, 2021 (approval)**
- 3.2 **Correspondence (for information)**
- 3.3 **Media Coverage (none)**
- 3.4 **Customer Feedback (see Director's report)**
- 3.5 **Library Revenue and Expense Reports**

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report

The Library Director's report was received for information.

The Director spoke to comments and questions.

Library 2022 Budget Submission Report

4.2 Library 2022 Budget Submission Report

The Director provided a brief review of the Financial Plan Guidelines for preparing the 2022-2026 Operating and Capital Budget request to Council.

The Director highlighted budget questions for discussion. Based on direction received, the Director will prepare a detailed draft budget submission for review by the Board at their September meeting.

In-person Meetings

4.3 Given the latest health order, the Board decided to defer making a final decision as to whether or not to attend Board meetings in-person for the remainder of the year.

A decision will be made at the September Board meeting on whether to defer the Mission, Vision, and Values workshop until next year.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

No report.

Policy Review Committee

5.2 Policy Review Committee

No Report.

BCLTA

5.3 BCLTA

D. Herberts referred to her August 10 email of the BCLTA newsletter.

Public Library InterLINK

5.4 Public Library InterLINK

B. Lawrie highlighted that the Public Library InterLINK New to BC program has received additional funding.

Arts & Culture Committee

5.5 Arts & Culture Committee

J. Boyer gave a verbal report on the Arts and Culture Committee.

Roundtable

6. Roundtable

There was a brief roundtable.

The Director asked if patron comments should continue to be included in the Director's Report or put in the consent agenda. Feedback was to keep it where it is.

D. Solem left the meeting at 8:24 pm.

In-Camera

7. In-Camera Meeting

Moved by J. Parneta and seconded

THAT, as provided in section 90 (1) (a) and (c) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

The meeting moved out of in-camera and returned to a public forum at 9:14 pm.

Adjournment

8. Adjournment

The meeting adjourned at 9:14 p.m.