



MINUTES

Port Moody Public Library Board
Thursday, May 20, 2021

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 20, 2021 via Zoom.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnett
Daphne Herberts
Cllr. Meghan Lahti
Bill Lawrie
Jo-Anne Parneta
Daniel Qin

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by J. Boyer and seconded

THAT the agenda of the regular Library Board meeting of May 20, 2021 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved by B. Lawrie and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of April 15, 2021 (approval)

3.2 Correspondence (none)

3.3 Media Coverage

3.4 Customer Feedback (none)

Carried.

- 4. New Business**
- Library Director's Report** **4.1** Library Director's Report
- The Library Director's report was received for information.
- Financial Summary report** **4.2** 2020 Financial Summary – Library Revenue and Expenses
- The Director spoke to his report on the 2020 yearend Library revenues and expenses.
- Moved by D. Qin and seconded
- THAT the Library Board receive the 2020 Financial Summary for information.**
- Carried.*
- Library Recovery Plan - Update** **4.3** Library Recovery Plan - Update
- The Director indicated that timelines for implementing additional services are also dependent on directives from Fraser Health and in collaboration with the City.
- Moved by J. Parnetta and seconded
- THAT the Library Board endorse the updated library recovery plan.**
- Carried.*
- 2020 Annual Report** **4.4** 2020 Annual Report
- The Director indicated that the annual report is a reporting requirement of the Public Libraries Branch.
- Moved by D. Herberts and seconded
- THAT a Library Board approves the 2020 Annual Report, as amended:**
- Add Port Moody Foundation to the thank you to donors section.**
- Carried.*
- 5. Reports from Board Committees/Representatives**

Board Chair	5.1	Update from Library Board Chair The Chair reminded trustees of the opportunity to provide input in the City's Official Community Plan.
Policy Review Committee	5.2	Policy Review Committee No report.
BCLTA	5.3	BCLTA D. Herberts highlighted her recent email for information.
Public Library InterLINK	5.4	Public Library InterLINK B. Lawrie gave a brief report on Public Library InterLINK activities.
Arts & Culture Committee	5.5	Arts & Culture Committee No report.
Selection of Consultant Report	5.6	Ad Hoc Committee to Select Consultant The Director requested direction as outlined in his report on the Vision, Mission, Values process. It was agreed that <ul style="list-style-type: none"> • The Chair, Vice-Chair, Director, B. Lawrie and J. Boyer will meet with the consultant in July or August to set parameters and review the survey. • The September and October Board meetings will have an early start to include the sessions.
Roundtable	6.	Roundtable There was a brief roundtable.
Adjournment	7.	<u>Adjournment</u> The meeting adjourned at 8:07 p.m.