



MINUTES

Port Moody Public Library Board
Thursday, February 18, 2021

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, February 18, 2021 via Zoom.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnett
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Daniel Qin
Cllr. Zoë Royer

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by D. Herberts and seconded

THAT the agenda of the regular Library Board meeting of February 18, 2021 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved by J. Parneta and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of January 21, 2021 (approval)

3.2 Correspondence (for information)

3.3 Media Coverage (none)

3.4 Customer Feedback (none)

Carried.

- 4. New Business**
- Library Director's Report** **4.1** Library Director's Report
- The Library Director's report was received for information.
- Incident Report Update 2020** **4.2** Incident Report Summary for 2020
- The Director provided a general summary on employee and patron incidents that occurred in 2020.
- Operational Plan Update** **4.3** Operational Plan Update
- The Director provided a progress report on the Operational Plan. Another update will be provided mid-year.
- Provincial Grants Report** **4.4** Provincial Grants Report
- The Chair called for questions or comments on the provincial Grants Report. The Director noted minor changes to be made before forwarding the report to the Province.
- Moved by J. Boyer and seconded
- THAT the provincial Library Grants Report for 2020 be approved.**
- Carried.*
- The report demonstrates Port Moody Public Library is aligned with provincial priorities.
- 5. Reports from Board Committees/Representatives**
- Board Chair** **5.1** Update from Library Board Chair
- The Chair gave an update on Library Board activities.
- Policy Review Committee** **5.2** Policy Review Committee
- The Policy Review Committee recommended revisions to the Rules of Conduct policy.
- Moved by J. Parneta and seconded
- THAT the Library Board approve the updated patron Rules of Conduct policy hereafter to be known as the**

Code of Conduct policy.

Carried.

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| BCLTA | 5.3 | BCLTA

Trustees were reminded of webinar training opportunities offered by BCLTA. |
| Public Library InterLINK | 5.4 | Public Library InterLINK

No report. |
| Arts & Culture Committee | 5.5 | Arts & Culture Committee

Cllr. Royer provided an update on the Arts & Culture Committee. |
| Roundtable | 6. | Roundtable

There was a brief roundtable. |
| Adjournment | 7. | <u>Adjournment</u>

The meeting adjourned at 8:06 p.m. |