



## Agenda

Regular Meeting - Port Moody Public Library Board

Thursday, March 18, 2021

7:00 p.m.

Online using Zoom

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	1. Call to Order
<b>Agenda (pp 1-2)</b>	2. Approval of Agenda
	Recommendation: <b>THAT the March 18, 2021 Library Board meeting agenda be approved.</b>
	3. Consent Agenda
<b>Minutes (pp 3-5)</b>	3.1 Minutes of regular Library Board meeting of February 18, 2021 (for approval)
<b>Correspondence</b>	3.2 Correspondence (none)
<b>Media Coverage (via email)</b>	3.3 Media Coverage
<b>Customer Feedback (via email)</b>	3.4 Customer Feedback (none)
	Recommendation: <b>THAT all items on the consent agenda be approved or received for information as noted.</b>
	4. New Business
<b>Director's Report (pp 6-11)</b>	4.1 Library Director's Report For information and discussion.
<b>Library Facility Master Plan Proposal (pp 12-14)</b>	4.2 Library Facility Master Plan Proposal Recommendation: <b>THAT staff prepare a capital project proposal for the creation of a library facility master plan in 2022.</b>
<b>Library Advocacy Report (pp 15-18)</b>	4.3 Library Advocacy – CELA and NNELS Recommendation:

**THAT the Library Board approve the draft letter to Chrystia Freeland, Deputy Prime Minister and Minister of Finance, and Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion advocating for restoration of funding to the Centre of Equitable Library Access (CELA) and the National Network for Equitable Library Service (NNELS).**

**Request to Transfer Funds Report (p 19)**

4.4 Request to Transfer Funds

Recommendation:

**THAT the Library Board approve the transfer of \$26,000 from the Library Books & Collections Reserve (3402-11) to pay for materials not received in 2020.**

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5. Reports from Board Committees/Representatives

**Board Chair**

5.1 Update from Library Board Chair

**1) Interlibrary Loan Policy (pp 20-21);  
2) BC Interlibrary Loan Code – Old (pp 22-25);  
3) D3 Interlibrary Loans – Old (p 26);**

5.2 Policy Review Committee

Recommendation #1:

**THAT the Library Board approve withdrawing D3 *Interlibrary Loans* policy.**

**4) Suspension of Library Privileges Policy (pp 27-28);  
5) C2 Suspension of Library Privileges – Old (p 29);**

Recommendation #2:

**THAT the Library Board approve withdrawing C2 *Suspension of Library Privileges* policy.**

**6) Amendment to Fees and Charges Policy (p 30);  
7) Draft Policy Revision (pp 31-32)**

Recommendation #3:

**THAT the Library Board approve amending F1 *Fees and Charges* policy by adding sections 9 and 10 as per the attached draft policy revision.**

**BCLTA**

5.3 BCLTA

**InterLINK**

5.4 Public Library InterLINK

**Arts & Culture Committee**

5.5 Arts & Culture Committee

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6. Roundtable

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7. In-Camera (*if needed*)

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8. Adjournment

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