



PORT MOODY PUBLIC LIBRARY BOARD POLICY

Section:	Human resources	Policy number:	E9
Policy title:	Training and development	Approval date:	May 7, 1997
		Revision date:	Oct 30, 2003 Sept 16, 2010

1. Library Trustees

1.1. Library Trustees are encouraged to pursue activities that will enhance their ability to perform their duties and bring to the Library information and ideas gained from programs and contacts. The Library will fund the following activities:

1.1.1. Association membership in:

- British Columbia Library Trustees Association
- Canadian Library Trustees Association
- other trustee related associations at the discretion of the chairperson.

1.1.2. Attendance at conferences and workshops:

- Requests to attend conferences are granted whenever possible. Approval by the Board chairperson is required.
- Expenses incurred for authorized attendance will be reimbursed as outlined in F.2.5 and F.2.6.
- Trustees will prepare and provide a verbal report of the conference or workshop to the full Board.

2. Library Staff

2.1. The Library Board endorses the City of Port Moody's "Staff Development Policy" for use in the Library. In implementing this policy within the Library, final approval for staff development requests rests with the Library Director.