



PORT MOODY PUBLIC LIBRARY BOARD POLICY

Section:	Human resources	Policy number:	E8
Policy title:	Health and safety	Approval date:	various
		Revision date:	Sept. 16, 2010

1. General

(History: Approved Dec. 7, 2001)

- 1.1. The Port Moody Library Board is committed to providing safe and healthy working conditions and to promoting positive attitudes towards health and safety within the library.
- 1.2. The Library Board endorses the City of Port Moody's "Health and Safety Policy" and associated procedures.

2. Substance Abuse

(History: Approved Oct. 30, 2005)

- 2.1. The Port Moody Public Library Board recognizes and values its commitment to the Health & Safety of its employees and endorses the City of Port Moody's Substance Abuse Policy.

3. Driver Education

(History: Approved June 23, 2005)

- 3.1. The Port Moody Public Library Board recognize that library employees may from time to time be required to drive a City of Port Moody vehicle or use their personal vehicle during the performance of work. Driver safety practices are essential to reducing the risk of accidents and injuries associated with the operation of vehicles.
- 3.2. The Library Board endorses the City of Port Moody's Driver's Safety Program (2004) which is designed to ensure that city (including library) employees are not placed at risk because of a lack of knowledge or inappropriate licensing. All drivers operating a city vehicle or a personal vehicle are required to comply with the city's program and the Motor Vehicle Act and Regulations. All new library employees will be advised of this program during orientation.