



PORT MOODY PUBLIC LIBRARY BOARD POLICY

Section:	Customer Regulations	Policy number:	C2
Policy title:	Suspension of library privileges	Approval date:	July 2, 1987
		Revision date:	Oct 21, 2002 Sept 16, 2010 Oct 18, 2012

1. The Port Moody Public Library card is the property of the Library and must be returned at the request of the Library Director or designate.
2. Library borrowing privileges will be temporarily suspended when fines for overdue, lost or damaged items exceed a limit established by the Library Board. (Refer to policy F1 for details)
3. Library privileges, including access to the library and use of non card-regulated services, may be suspended for a period of time to be determined by the Library Director or designate for the following causes:
 - 3.1. When charges for lost or damaged library materials exceed the sum of \$100.
 - 3.2. When there is a serious breach of rules governing Library conduct.
 - 3.3. Upon more than two (2) separate referrals to the Collection Agency for lost or damaged materials.
4. Individuals do have the right to appeal the Library Director's decision by contacting the Port Moody Public Library Board in writing.