

MINUTES

Port Moody Public Library Board
Thursday, November 21, 2019

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, October 17, 2019 in the ParkLane Room, Library.

Present

Pat Merrett (Chair)
Afton Bell
Chris Dunnett
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Dave Zille

Regrets

Jacquie Boyer
Cllr. Zoë Royer

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by B. Lawrie and seconded

THAT the agenda of the regular Library Board meeting of November 21, 2019 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by A. Bell and seconded

THAT all items on the consent agenda be approved or received for information as amended.

- 3.1 Minutes of regular Library Board meeting of October 17, 2019 (approval)**
- 3.2 Correspondence (none)**
- 3.3 Media Coverage (information)**
- 3.4 Customer Feedback (information)**

3.5 NewToBC: Roles & Benefits
**3.6 NNELS Accessible Publishing Summit:
Advocating for Born Accessible Books**

Carried.

4. New Business

**Operational Plan
Update Report**

4.1 Operational Plan Update Report

The Library Director spoke on the progress of staff strategic planning initiatives.

The Operational Plan Update was received for information.

**Library Director's
Report**

4.2 Library Director's Report

The Director's Report was received for information.

The Director was asked to provide the Typical Week Activity statistics on his next report.

**Board Strategic
Initiatives Report**

4.3 Board Strategic Initiatives Report

The Director reviewed options for the Board to consider as initiatives of its own within the scope of being a governance body.

The Director will draft a process document for the January Board meeting as based on discussion.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

The Chair provided a reminder that Board elections for Board Chair, Vice-Chair and the Executive committee will take place at the January meeting.

BCLTA

5.2 BCLTA

No report.

**Public Library
InterLINK**

5.3 Public Library InterLINK

D. Zille referred to the news bulletin that he emailed to trustees.

**Arts & Culture
Committee**

5.4 Arts & Culture Committee

The Chair read notes provided by J.Boyer on the Arts & Culture Committee activities.

Roundtable

6. Roundtable

There was a brief roundtable discussion.

The meeting moved in-camera at 8:35 p.m.

In-camera

7. In Camera

Moved by B. Lawrie and seconded

THAT, as provided in section 90(1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

Library staff left the meeting at 8:45 p.m.

The meeting moved out of in-camera and returned to a public forum at 8:55 p.m.

Adjournment

8. Adjournment

The meeting adjourned at 8:55 p.m.