

MINUTES

Port Moody Public Library Board
Thursday, April 18, 2019

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, April 18, 2019 in the ParkLane Room, Library.

Present

Pat Merrett (Chair)
Afton Bell
Chris Dunnett
Bill Lawrie
Jo-Anne Parneta
Cllr. Zoë Royer
Dave Zille

Regrets

Daphne Herberts
Jacquie Boyer

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Cllr. Royer and seconded

THAT the agenda of the regular Library Board meeting of April 18, 2019 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved by Cllr. Royer and seconded

THAT all items on the consent agenda be approved or received for information as amended.

- 3.1 Minutes of regular Library Board meeting of March 21, 2019 (approval)**
- 3.2 Correspondence (information)**
- 3.3 Media Coverage (information)**
- 3.4 Customer Feedback (information)**

Carried.

4. New Business

2018 Statement of Financial Information

4.1 2018 Statement of Financial Information

The Director provided background on the Library's Statement of Financial Information (SOFI).

Moved by A. Bell and seconded

THAT the Library 2018 Statement of Financial Information be approved.

Carried.

Library Director's Report

4.2 Library Director's Report

The Director called for comments and questions.

Moved by A. Bell and seconded

THAT the Library Director's Report dated April 18, 2019 be received for information.

Carried.

Provincial Library Grants

4.3 Provincial Library Grants

The Director provided a summary of the Public Libraries Provincial Grants for 2019.

Moved by Cllr. Royer and seconded

THAT the Library Board receive the Provincial Grants Allocations report for information as per the Report dated April 12, 2019.

Carried.

Library Operational Plan Update

4.4 Library Operational Plan Update

The Director spoke briefly to the staff work plan. A finalized staff plan will be provided, and Board initiatives will be discussed, at the May Board meeting.

Policy Development Report

4.5 Policy Development Report

The Director requested direction on the policy development options as outlined in his report.

Moved by Bill Lawrie and seconded

THAT the Library Board receive the Library Policy Development report for information as per the Report dated April 12, 2019.

Carried.

Board preferences are as follows:

- Policies will be organized alphabetically.
- Only policies relating to the public will be displayed on the Library website, noting that a complete set of policies will be available upon request.
- Mission, vision and values should be highlighted on the About Us or similar page on the new website.

The Director will bring a comprehensive list of policies back to the May Board meeting.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

The Chair gave a brief update on Library Board activities.

BCLTA

5.2 BCLTA

Board attendance for the May 11 BCLTA conference was confirmed.

Public Library InterLINK

5.3 Public Library InterLINK

The article *More than Books: How Libraries Can Help Newcomers* was received for information.

Arts & Culture Committee

5.4 Arts & Culture Committee

C. Dunnett provided an update on the Arts & Culture Committee.

Roundtable

6. Roundtable

There was a brief roundtable discussion.

In-Camera

7. In-Camera

Dayna Solem, Marc Saunders, Michael DeKoven left the meeting at 8:20 pm.

Moved by J. Parneta and seconded

THAT, as provided in sections 90 (1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.

Carried.

The meeting moved out of in-camera and returned to a public forum at 8:45 p.m.

Adjournment

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The meeting adjourned at 8:45 p.m.