

**MINUTES**

**Port Moody Public Library Board**  
**Thursday, March 21, 2019**

---

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, March 21, 2019 in the ParkLane Room, Library.

**Present**

Pat Merrett (Chair)  
Afton Bell  
Jacquie Boyer  
Chris Dunnnett  
Daphne Herberts  
Bill Lawrie  
Jo-Anne Parneta  
Cllr. Zoë Royer

**Regrets**

Dave Zille

**In Attendance**

Marc Saunders, Library Director  
Michael DeKoven, Deputy Director  
Dayna Solem, Administrative Assistant

**Call to Order**

**1. Call to Order**

The Chair called the meeting to order at 7:01 p.m.

**Approval of Agenda**

**2. Approval of Agenda**

Moved by J. Boyer and seconded

**THAT the agenda of the regular Library Board meeting of March 21, 2019 be approved as amended**

**Remove item 7. In-Camera.**

*Carried.*

**Consent Agenda**

**3. Consent Agenda**

Moved by B. Lawrie and seconded

**THAT all items on the consent agenda be approved or received for information as amended.**

**3.1 Minutes of regular Library Board meeting of February 21, 2019 (approval)**

**3.2 Correspondence (none)**

**3.3 Media Coverage (information)**  
**3.4 Customer Feedback (information)**

*Carried.*

**4. New Business**

**2018 Library Revenue and Expenditures**

**4.1 Financial Snapshot**

The Director spoke briefly to the 2018 yearend financial report.

Moved by Cllr. Royer and seconded

**THAT the Library Board receive the 2018 Financial Snapshot - Library Revenue and Expenses Report dated March 21, 2019 for information.**

*Carried.*

**Library Director's Report**

**4.2 Library Director's Report**

The Director called for comments and questions.

There was a request for information on program attendance for the Canadian Citizenship Test Preparation sessions and the Port Moody Climate Change Dialogue.

Moved by J. Parneta and seconded

**THAT the Library Director's Report dated February 21, 2019 be received for information.**

*Carried.*

**5. Reports from Board Committees/Representatives**

**Board Chair**

**5.1 Update from Library Board Chair**

A revised Director review form will be sent to trustees to complete for discussion on April 18.

J. Boyer, B. Lawrie, C. Dunnett and D. Herberts confirmed that they would like to be registered for the BCLTA conference May 11.

**BCLTA**

**5.2 BCLTA**

No report.

- |                                     |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Public Library InterLINK</b>     | <b>5.3</b> | Public Library InterLINK<br><br>No report.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Arts &amp; Culture Committee</b> | <b>5.4</b> | Arts & Culture Committee<br><br>The Library Director will be meeting with D.Jain, Manager of Cultural Services, to discuss Library participation in “Culture Talks.”                                                                                                                                                                                                                                                                                                        |
| <b>Strategic Plan Working Group</b> | <b>5.5</b> | Strategic Plan Working Group<br><br>The Director spoke in detail to the final report of the Strategic Plan 2019.<br><br>Moved by J. Parneta and seconded<br><br><b>That the Library Board approve the five year 2019-2023 Port Moody Public Library Strategic Plan including its strategic directions, goals and strategies as per the report dated March 21, 2019.</b><br><br><i>Carried.</i><br><br>Special thanks to B. Lawrie, D. Herberts and D. Zille for their work. |
| <b>Roundtable</b>                   | <b>6.</b>  | <b><u>Roundtable</u></b><br><br>There was a brief roundtable discussion with an article about public libraries distributed on table.                                                                                                                                                                                                                                                                                                                                        |
| <b>Adjournment</b>                  | <b>7.</b>  | <b><u>Adjournment</u></b><br><br>The meeting adjourned at 8:53 p.m.                                                                                                                                                                                                                                                                                                                                                                                                         |