

MINUTES

Port Moody Public Library Board
Thursday, October 18, 2018

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, October 18, 2018 in the ParkLane Room, Library.

Present

Pat Merrett (Chair)
Afton Bell
Bob Elliott
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Rosario Passos

Regrets

Cllr. Hunter Madsen
Dave Zille

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Daphne Herberts and seconded

THAT the agenda of the regular Library Board meeting of October 18, 2018 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved Bob Elliott and seconded

THAT all items on the consent agenda be approved or received for information

- 3.1 Minutes of regular Library Board meeting of September 20, 2018 (approval)**
- 3.2 Correspondence (none)**
- 3.3 Library Director's Report (information)**
- 3.4 Media Coverage (information)**

3.5 Customer Feedback (information)

3.6 BC Libraries Coop Report

Carried.

4. New Business

Library Board Meeting Schedule

4.1 Library Board Meeting Schedule for 2019

Moved by Bill Lawrie and seconded

THAT the proposed Library Board Meeting Schedule for 2019 be approved as per memo dated October 11, 2018.

Carried.

Holiday Closure Schedule

4.2 Holiday Closure Schedule for 2019

Moved by Daphne Herberts and seconded

THAT the proposed Holiday Closure Schedule for 2019 be approved as per memo dated October 11, 2018.

Carried.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Library Board Chair

The Chair encouraged trustees to attend her presentation of the Library budget at the October 23 Council meeting.

It was noted that appointments will be made at the November Library Board meeting for the positions of Chair, Vice-Chair and committee representatives.

BCLTA

5.2 BCLTA

No report.

Public Library InterLINK

5.3 Public Library InterLINK

Daphne Herberts gave a brief report on the September 25 meeting of the InterLINK Board of Directors.

Arts & Culture Committee

5.4 Arts & Culture Committee

Rosario Passos suggested possible collaboration

opportunities with Arts & Culture next year.

Strategic Plan Working Group

5.5 Strategic Plan Working Group

The Director indicated the public survey component of the strategic planning will be completed by the end of November. Trustees were asked to send the Director their insights on the staff survey summary.

A Board session with the Cornerstone Planning consultants will take place in early December.

Roundtable

6. Roundtable

There was a brief roundtable discussion.

It was acknowledged that this will be Rosario Passos' last meeting, having served for eight consecutive years on the Library Board. The Board wholeheartedly thanked Rosario Passos for her service to the Library.

Adjournment

7. Adjournment

The meeting adjourned at 8:00 p.m.