

MINUTES

Port Moody Public Library Board
Thursday, October 19, 2017
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, October 19, 2017 in the ParkLane Room, Library.

Present

Rosario Passos (Chair)
Afton Bell
Bob Elliott
Bill Lawrie
Pat Merrett
Jo-Anne Parneta
Cllr. Zoë Royer - *arrived at 7:10 p.m.*
Dave Zille

Apologies

Jacquie Boyer

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Jo-Anne Parneta and seconded

THAT the agenda of the regular Library Board meeting of October 19, 2017 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Bill Lawrie and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of September 21, 2017 (approval)

3.2 Media Coverage (information)

3.3 Customer Feedback (information)

Carried.

4. New Business

Library Board Meeting Dates 2018

4.1 Library Board Meeting Dates 2018

Moved by Dave Zille and seconded

THAT the schedule for Regular Meetings of the Library Board in 2018 be approved as circulated.

Carried.

Library Holiday Closures 2018

4.2 Library Holiday Closures 2018

Moved by Jo-Anne Parneta and seconded

THAT the Library holiday closure dates for 2018 be approved as circulated.

Carried.

Library Renovation Project Update

4.3 Library Renovation Project Update

The Director handed out an information sheet related to the upcoming closure of the library (November 10 to January 1) to complete the library renovation. The communications plan and logistics related to the closure were reviewed in detail.

Succession Planning

4.4 Succession Planning

The Chair asked that trustees consider committee appointments for 2018, including the positions of Chair and Vice-Chair. Elections will take place at the January 2018 meeting.

It was noted that trustees whose current term expires at the end of 2017 will need to apply online (via the City's website) for reappointment to the Board. A reminder will be sent out soon by the City Clerk's office.

5. Reports from Board Committees/Representatives

Library Board Chair

5.1 Library Board Chair

The Chair gave a brief update. She expressed appreciation for staff's efforts related to the renovation.

BCLTA	5.2 BCLTA Liaison	<p>Dave Zille indicated that he had recently emailed trustees the latest update from BCLTA.</p> <p>The Director added that a Public Library Partners Advisory Group has recently been formed with membership comprised of executive members of BC Library Trustees Association, BC Library Association, Association of BC Public Library Directors and the BC Libraries Cooperative and the Ministry of Education’s Libraries Branch. This group will act as a forum to provide advice and work in collaboration with the Libraries Branch in support of a shared vision for public libraries.</p>
Public Library InterLINK	5.3 Public Library InterLINK	<p>Pat Merrett indicated that, as the Port Moody Public Library representative on the InterLINK Board, she will be completing an InterLINK Board self-evaluation form.</p>
Arts & Culture Committee	5.4 Arts & Culture Committee Representative	<p>As Vice-Chair of the Arts & Culture Committee, Cllr. Royer provided a brief update in the absence of Jacquie Boyer.</p>
Roundtable	6. <u>Roundtable</u>	<p>There was a brief roundtable discussion. Highlights included the Library’s new online language learning resource, “Mango Languages”.</p> <p>Trustees were reminded that the annual Library Board End-of-Year Get Together is planned for Thursday, December 7th. The Director suggested a 5 to 7 pm time for this event; trustees agreed with the earlier start.</p>
Adjournment	7. <u>Adjournment</u>	<p>It was noted that the November Board meeting will be held in the Parkview Room.</p> <p>The meeting adjourned at 7:55 p.m.</p>