

MINUTES

Port Moody Public Library Board
Thursday, September 21, 2017
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, September 21, 2017 in the ParkLane Room, Library.

Present

Rosario Passos (Chair)
Afton Bell
Jacquie Boyer – *arrived at 7:25 p.m.*
Bob Elliott
Bill Lawrie
Pat Merrett – *arrived at 7:08 p.m.*
Cllr. Zoë Royer – *arrived at 7:15 p.m.*
Dave Zille

Apologies

Jo-Anne Parneta

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:04 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Bob Elliott and seconded

THAT the agenda of the regular Library Board meeting of September 21, 2017 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Afton Bell and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of August 24, 2017 (approval)

3.2 Media Coverage (information)

3.3 Customer Feedback (information)

Carried.

4. New Business

**Library 2018-2022
Financial Plan
Submission**

4.1 Library 2018-2022 Financial Plan Submission

The Director spoke to her report on the draft Library 2018-2022 Five Year Financial Plan submission.

Jacque Boyer left the meeting.

Questions and discussion followed.

Moved by Cllr. Royer and seconded

THAT the Library's 2018-2022 Five Year Financial Plan submission be approved as per the report dated September 15, 2017 and forwarded to the City's Finance Department.

Carried.

Jacque Boyer returned to the meeting.

The Director then spoke to her recommendation that a new position request for a full-time Librarian 1 be included with the Library's 2018 budget submission rationale for a New Position Request.

Moved by Cllr. Royer and seconded

THAT the Library Board approve the inclusion of a new position request, for a full-time Librarian 1 in the Digital and Information Services area of the Library, with the Library's 2018 budget submission.

Carried.

**Library Renovation
Project**

4.2 Library Renovation Project Status Report

The Director gave an update on the library renovation project. Discussion focused on the upcoming closure of the library building, which will be required in order to complete construction work associated with the renovation.

Moved by Jacque Boyer and seconded

THAT the Library Board approve the closure of the library building for seven weeks, from approximately November 10, 2017 to January 1, 2018, in order to complete the library renovation.

Carried.

Discussion followed on a number of matters related to the closure including the publicity campaign.

5. Reports from Board Committees/Representatives

Library Board Chair

5.1 Library Board Chair

There was no report from the Chair.

BCLTA

5.2 BCLTA Liaison

Dave Zille provided an update on BCLTA activities, indicating that he would forward to trustees: information on the provincial 2018 budget consultation process; and further details of the BCLTA/ABCPLD social event taking place the week of September 25th .

Public Library InterLINK

5.3 Public Library InterLINK

Pat Merrett mentioned that, at the recent InterLINK Board meeting, an upcoming event presented by the Fraser Valley Regional Library and featuring futurist Daniel Burrus was highlighted. The Chair requested that Pat forward information on this event to trustees.

Arts & Culture Committee

5.4 Arts & Culture Committee Representative

Jacque Boyer provided a brief update.

Roundtable

6. Roundtable

There was a short roundtable discussion. The Director was asked to follow up regarding trustee reappointments to the Library Board for 2018.

Adjournment

7. Adjournment

The meeting adjourned at 8:30 p.m.