

MINUTES

Port Moody Public Library Board
Thursday, January 24, 2019

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 24, 2019 in the ParkLane Room, Library.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnnett
Daphne Herberts
Bill Lawrie
Dave Zille

Regrets

Jo-Anne Parneta
Cllr. Zoë Royer

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by C. Dunnnett and seconded

THAT the agenda of the regular Library Board meeting of January 24, 2019 be approved as amended.

Remove item 4.1 Presentation – Port Moody Foundation.

Carried.

Consent Agenda

3. **Consent Agenda**

Moved D. Zille and seconded

THAT all items on the consent agenda be approved or received for information as amended.

3.1 Minutes of regular Library Board meeting of November 15, 2018 (approval)

3.2 Correspondence (none)

3.3 Media Coverage (information)

Add to 4. New Business, Item 4.1 Customer Feedback.

Carried.

4. New Business

Customer Feedback

4.1 Customer Feedback

In reference to anonymous customer feedback, the Director was asked about the status of the fireplace. Efforts are being made to fix or replace the existing fireplace, but it has been a challenge to find a contractor. It was also suggested the library open to 9 pm on weekends. The Director indicated this is not a common request, but this will be reviewed.

Fund Development Report; Letter from PM Community Foundation President; General Ledger

4.2 Fund Development Report; Letter from PM Community Foundation President; General Ledger

It was noted that the presentation by the Port Moody Community Foundation would be re-scheduled for a future Library Board meeting.

The Board thanked the Director for providing such a clear and complete report.

Moved by J. Boyer and seconded

THAT the Fund Development Report be received for information and discussion.

Carried.

Director's Report

4.3 Library Director's Report

The Library Director called for comments or questions.

Moved by D. Herberts and seconded

THAT the Library Director's Report dated January 24, 2019 be received for information.

Carried.

Provisional 2019 InterLINK Budget Documentation

4.4 Provisional 2019 InterLINK Budget Documentation

The InterLINK 2019 Provisional Budget was discussed. It was noted that the projected Net Borrowing Library-Contribution was based in part on 2017 when the Library was closed.

Moved by B. Lawrie and seconded

THAT the Provisional 2019 InterLINK Budget be received for information and discussion.

Carried.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

The Chair reported on the meeting she and the Director had with the Mayor and plans to meet with city councilors. The Mayor supports having a joint Library Board/City Council meeting on a topic of mutual interest. The Chair reminded trustees that the official Library Board photo would be taken before the start of the February Board meeting.

BCLTA

5.2 BCLTA

D. Zille gave a brief update on opportunities to host trustee orientation workshops in the library. The Board expressed interest in either hosting such a program or participating in one hosted by a neighbouring library.

Public Library InterLINK

5.3 Public Library InterLINK

No additional information.

Arts & Culture Committee

5.4 Arts & Culture Committee

J. Boyer and C. Dunnett provided a brief update on the Arts and Culture Committee.

Strategic Plan Working Group

5.5 Strategic Plan Working Group

The Strategic Plan Working Group will be meeting to consider the final round of designs for the new logo. He noted that there was growing staff consensus around one of the concepts. The Director also informed the trustees that the Group would be considering three strategic

directions that staff have been developing.

Roundtable

6. Roundtable

There was a brief roundtable discussion.

In-camera session

7. Move to in-camera session

Moved by J. Boyer and seconded

THAT this section of the meeting be closed to the public.

Carried.

Rise and report

Moved by D. Zille and seconded

THAT the Library Board approves the Library Director 1) to defer 35 hours of vacation into an early retirement bank, and 2) to carryover 16.5 hours of vacation into 2018.

Carried.

The meeting moved out of in-camera and returned to a public forum at 8:37 p.m.

Adjournment

8. Adjournment

The meeting adjourned at 8:37 p.m.